

Provost and Vice Chancellor for Academic Affairs
English Language and Literature
SOU' WESTER

650.01 "Sou'wester" Magazine Files (Duplicates)

Dates: 1960-
Volume: 3 Cubic Feet
Annual Accumulation: Negligible
Arrangement: Chronological

This record series consists of department copies of back issues of "Sou'wester" Magazine. Originals are maintained permanently by the University Archives.

Recommendation: Retain in office until administrative value has expired, then dispose of.
Disposition Approved 8/20/08

650.02 "Sou'wester" Subscription Files (Originals)

Dates: 1992-
Volume: Negligible
Annual Accumulation: Negligible
Arrangement: Chronological

This record series consists of data retained on subscribers to "Sou'wester" magazine (i.e., correspondence and lists of subscribers).

Recommendation: Retain for one (1) year after expiration of subscription, then dispose of.
Disposition Approved 8/20/08