



# SIUE INTERNATIONAL STUDENT JOB OFFER FORM

Southern Illinois University Edwardsville has offered employment to the following international student (F-1 visa holder)

### To be completed by STUDENT

Name \_\_\_\_\_  
First Name Last/Family Name Middle

Job Title \_\_\_\_\_

#### Detailed Description from Job Posting:

\_\_\_\_\_  
\_\_\_\_\_

(e.g. Food Service Worker: cooking, serving, cleaning OR Teaching Assistant: grade papers, provide assistance to students etc.)

Anticipated Start Date \_\_\_\_\_ Number of work hrs. per week \_\_\_\_\_  
(expect 4 weeks for processing SSN) (20 hrs. maximum)

### To be completed by EMPLOYER

Employing Department \_\_\_\_\_

Employer Phone Number \_\_\_\_\_

Student's Immediate Supervisor \_\_\_\_\_

SIUE Employer Tax Identification Number: **37-0986220**

Hiring Department Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

*(The International Advisor must sign this form before the student can apply for a Social Security Number.  
The student must bring the signed Job Offer Form along to their Social Security appointment.)*

- Student is registered for classes & documents have been copied.
- Student has updated U.S mailing and billing address in CougarNet.

\_\_\_\_\_  
(International Advisor/DSO Signature) Date

(Rev. 3/2020)