

**Graduate Teaching Assistant Recommendation Form**  
 Department of Applied Communication Studies  
 Southern Illinois University Edwardsville

Applicants must have two Graduate Teaching Assistant Recommendation Forms submitted by May 1 at noon. Please have your references send this form directly to: Basic Course Director, Department of Applied Communication Studies; Campus Box 1772, Southern Illinois University Edwardsville, Edwardsville, Illinois, 62026-1772. Forms can also be faxed to 618-650-2038. If your references are from SIUE, please be sure that you and your references have signed the Permission Form for Reference Letters. For further questions, please call 618-650-3090.

*If your undergraduate degree is with SIUE, please make sure that you submit 2 reference forms required for admission into the ACS graduate program (available at the department office and website), and indicate on the forms that the references will also be used for the Graduate Teaching Assistant application. You do not need to submit additional references using the Graduate Teaching Assistant Recommendation Form.*

**Student's Name:** \_\_\_\_\_

**Reference Name:** \_\_\_\_\_ Department: \_\_\_\_\_

University: \_\_\_\_\_

**1) Please indicate the student's communication skills/strengths in relation to the teaching assistantship.**

Please check one:

	Excellent	Good	Average	Poor
Interpersonal				
Presentational				
Listening				
Writing				

**2) Please explain potential weaknesses of the student in relation to the teaching assistantship:**

**3) Please indicate the student's overall suitability as a representative of the department.**

Please check one:

	Excellent	Good	Average	Poor
Attitude				
Appearance				
Maturity				
Leadership				
Professionalism				
Dependability				
Knowledge of the Field				

**4) Additional Comments. You may attach an additional letter if you wish:**

**5) Overall, indicate if you would recommend this individual for a teaching assistantship. Please check one:**

**Recommend**             **Recommend with reservations**             **Do not recommend**

Please explain any reservations (if necessary):

\_\_\_\_\_  
(Reference Signature)

\_\_\_\_\_  
Date